

# The Scottish Civic Trust

CELEBRATE · TAKE ACTION · ADVOCATE



## Annual Report 2019-20



## A MESSAGE FROM THE CHAIR



For two reasons, this is an interesting time for me to write this annual message. First, it covers the first complete year in post for our new Director, Dr Susan O'Connor. And second, I am approaching the end of my four-year term as the Trust's Chair.

Susan has brought energy, expertise and creativity to the organisation and this is reflected in the wide range of activities covered elsewhere in this report. As the year ended, we were all struck by the COVID-19 pandemic and the world around us changed more dramatically than any of us could have possibly predicted. Under Susan's leadership, the Trust's staff have responded collectively and individually in a way that is a credit to them and to the Trust, and we are proud of them and grateful to them.

Standing down as Chair offers me an opportunity to reflect on not just the past year, but on the past four years (strictly speaking, three-and-a-half years from September 2016 to March 2020). The Trust

now feels now like a very different organisation from the one that started out over fifty years ago. The Trustees represent a much wider section of society, and the Board has a reasonable gender balance, though the latter cannot be said about the nearly all female staff! That change is a reflection of the world around us, where there is now much greater participation by local groups in the shape and future of their communities, and with that a correspondingly greater expectation that they will be meaningfully involved by their elected representatives. The Trust stands firmly behind such groups, and we hope that through our various initiatives we can reinforce the collective strength of that network – sharing challenges, ideas, and solutions. It is through such sharing and new partnerships that we can all pull together to make Scotland's cities, towns and villages better places to live, work, and grow up in – for this and future generations.

*Colin McLean*

## OUR VALUES

- We are **robust** and **independent** in advocating for Scotland's places and spaces
- We are **positive** about the future of the built environment
- We **lead** thinking on Scotland's civic spaces
- We **collaborate** across the heritage sector and beyond to develop ideas that tackle exclusion
- We **support** community groups looking after their locality

We are proud to represent Scotland's civic sector and strive to ensure our amenity groups are active, empowered, and educated to make a difference in their locality.

## OUR VISION

Thriving, beautiful and well cared for places and buildings, which help to support and sustain a high quality of life.

## OUR MISSION

To celebrate Scotland's built environment, take action for its improvement and empower its communities.

### Structure and Management

Trustees of the Scottish Civic Trust are appointed for two three-year terms, with further eligibility depending on the discretion of other Trustees. The policy of the Trust is to achieve a wide range of relevant experience within the Trustee body. Appointments are reviewed every three years.

The practical work of the Trust is supported and enhanced by the following sub-committees:

- Strategy and Communications Committee
- Trustee Recruitment Committee
- Finance and Audit Committee
- Technical Committee

There are eleven Trustees and an executive staff of seven at the end of the reporting period. Trustees are unremunerated and meet on a quarterly basis.

# OUR ACTIVITIES THIS YEAR

The Scottish Civic Trust had an extremely busy year in 2019, as we initiated our national heritage mentoring programme and delivered our ambitious Doors Open Days 30th anniversary festival.

Our **My Place Mentoring** programme, which provides support to community groups at an economic or geographic disadvantage, helped groups from Skye to Wick develop their heritage plans. It has been our great pleasure to provide advice, a sounding board or a helping hand to local groups who want to look after their heritage and we are looking forward to another two years of support.

In keeping with our planning remit, we commented on a wide range of planning applications that had a national impact. On behalf of our member groups, we raised issues relating to planning reform to the Scottish Government, and we also supported them in commenting on planning submissions related to their local area.

We coordinated several high-profile national celebrations of our heritage and the people

who support it, including **Doors Open Days**, **My Place Awards**, and **My Place Photography Competition**. By managing and promoting these events, we hope to encourage greater awareness of the architecture and places that contribute to the visual and civic identity of Scotland.

**Doors Open Days** is Scotland's largest architecture and culture festival and biggest heritage volunteering event, taking place every September. With our



Our My Place Mentoring Officer on site with the Granttown Society to discuss plans to beautify and uplift Granttown-on-Spey.



The launch event for Doors Open Days 2019 was at the Govanhill Baths, Glasgow. © Donald MacLeod

help, more than 100,000 people gained free access to over 1,000 buildings that are either normally closed to the public or charge an entrance fee. We celebrated **Doors Open Days' 30th anniversary** in 2019 with a unique and wide-ranging programme that increased the accessibility of Doors Open Days to even more people and built on our existing partnerships with others in the sector. In particular, we placed a focus on funding venues' accessibility needs, amplifying diverse heritage and expanding Doors Open Days to the Argyll Islands and The Western Isles.

Our **My Place Awards** celebrate the transformational impact communities can have on their locality by leading its regeneration. Each year, the Trust calls for nominations from community groups around Scotland for new buildings, restoration projects, landscape designs and other placemaking projects that have had a positive impact for a local neighbourhood. In 2019, we marked the success of the winning Bellsbank community in Ayrshire, whose housing refurbishment scheme spearheaded an inspiring regeneration of their area. This project and eleven



others were shortlisted and celebrated in an exhibition at Glasgow's Lighthouse.

Our **My Place Photography Competition** is a Scotland-wide built environment photography competition for young people aged 4-18. The competition encourages young people to look at the places and spaces that surround them and to interpret them through the medium of photography. We were delighted to receive over 500 entries in 2019, which we displayed at an exhibition at Glasgow's Lighthouse.

Our **Diverse Heritage** project has built upon the activities conducted and relationships developed during the past year to engage under-represented groups in active participation in Scotland's local heritage. This includes supporting the multicultural Glendale Women's Café to create activities for Doors Open Days, hosting mapping workshops in Edinburgh and Glasgow to record and celebrate Scotland's queer heritage, partnering with the University of St Andrews and disabled persons' organisations to create virtual tours of some of Scotland's best buildings, and working with young people from Strengthening Communities for Racial Equality Scotland to create content for Black History Month.



We worked with Glasgow School of Art archives to host an object handling workshop for Glendale Women's Cafe.

In October, we delivered a presentation to the Council of Europe on our research project **We are Culture – Strategies for More Inclusive European Heritage Days**. The project saw Scotland leading research looking more broadly at engaging marginalised groups to connect with heritage with Doors Open Day's focuses on (Black and Minority Ethnic) BAME Groups and Queer heritage.

Engagement and research has been carried out through Scottish Civic Trust projects, partner projects, and through consultation and questionnaires



Our Diverse Heritage programme runs skill-building heritage workshops with Black, Asian and minority ethnic young people.

with the network of over 50 European Heritage Days National Coordinators. The final **toolkit**, which is available from our website, offers practical guidance on planning and delivering inclusive activities, based on the experiences of the co-leads.

We held **Heritage Hooleys** in Dumfries and Lerwick, to provide our local groups with the opportunity to meet with stakeholders and funders in an informal setting. We were delighted by how well they were received and the enthusiasm of the participants. We look forward to repeating them in different



A map produced by participants at our popular "Queering the Map" workshops, which record Scotland's queer heritage.

locations in the coming year and continuing to grow our national network.

All of our activities took place thanks to the generous support of our main funders, including Historic Environment Scotland, the National Lottery Heritage Fund, the Scottish Government, the William Grant Foundation, Aberdeen Standard Investments, the Council of Europe and the Durisdeer Foundation. We are also grateful to our smaller donors, whose contributions and in-kind support is hugely valuable to our continued work.

# OUR PLANS FOR NEXT YEAR

We are delighted to be playing an active role in delivering the **Make Your Mark** campaign for inclusive heritage volunteering. The campaign, which we will help to launch later in 2020, is a joint project by the Our Place in Time Working Group for Heritage Volunteering. We see increasing the diversity in heritage volunteering as very much aligned to our strategic priorities and look forward to seeing further cross fertilisation between the campaign and our core activities over the coming year.

The Covid-19 pandemic has provided us with many challenges, but also the opportunity to focus resources on digital heritage opportunities. We had already begun work on a range of **digital heritage projects** for cultural and physical accessibility reasons and have been pleased by how well they have been received during this time. As a result, we will be investing considerable effort in making sure we are doing as much as we can to help



Paisley Abbey © Smart History

Doors Open Days 2020 is digital! In September you can explore hundreds of venues online at [doorsopendays.org.uk](https://doorsopendays.org.uk)

the sector become more digital-ready and open.

The **climate crisis** is increasingly in our sights – particularly because of our eighteenth century offices – and we are planning a program of works to Tobacco Merchant's House in 2020-21 to help proof it against changes in the weather.

Finally, the **Black Lives Matter** movement has spurred us to begin work on our own anti-racism policy. We will be discussing this with our Board in due course and will look forward to the positive change this will inspire.

## Financial Review

During the year ended 31 March 2020 Scottish Civic Trust's activities generated income of £358,982 (2018/9: £329,239) relative to expenditure of £354,926 (2018/19: £288,145), resulting in an operating surplus of £4,056. Adjusting for unrealised investment movements there was an overall deficit of (£4,274), caused by a market downturn close to the year end resulting in unrealised investment losses at that date of £(8,330)(2018/9: overall net income surplus of £41,137.)

Total funds at the year end accordingly declined marginally, from £292,904 to £288,630. The total of cash and investments held was £91,741 (2018/9: £90,952). Accordingly the Trustees are of a view that the fluctuations in the income and expenditure of the Scottish Civic Trust are manageable in the context of predictable ongoing activity and the support of the balance sheet. It should be noted that following the lockdown arrangements declared by the UK Government and Scottish Government on 23 March 2020 the Trust has been able to access support under the UK Government's Coronavirus Job Retention Scheme and also engaged with local support funding as a Glasgow-based charity.

## INVESTMENT POLICY

The Trust maintains a portfolio of diversified equity fund instruments aimed at supporting our revenues and providing liquidity if necessary. The portfolio composition and performance is regularly monitored.

## RESERVES POLICY

The Trust has maintained in recent years around £90,000 in liquid assets to provide a buffer against unanticipated major fluctuations in either income or unexpected expenditure requirements. This

level compares to staff costs of around £200,000, and also acts as an informal reserve against major property expenditures in respect of the "A" listed Tobacco Merchant's House, which represents the tangible asset shown in the Balance Sheet.

The Trustees have established a Capital Fund for the long-term preservation of the building and have committed to annual contributions as part of the organisational budget. The Trustees also review from time to time the financing arrangement relating to the property. In certain circumstances the part funder of the purchase, Heritage Lottery Fund, has repayment rights under the related agreements. The Trustees do not currently expect crystallisation of this contingent liability.

## RISK MANAGEMENT POLICY

The Trust maintains an active Risk Register and assessment process, using the Charities Commission template CC26. Risk issues are regularly considered at Trustee meetings. The Trust also regularly reviews management accounts and follows systems and procedures policies.

## FINANCIAL PLANNING

The Trust undertook strategic planning exercises in 2017 and review of Trustee appointment procedures in 2019. Further consideration of its development potential is ongoing and will encompass the appointment of a new Chairman and growth of the Trustee base in 2020.

Continuance of the positive relationship with Historic Environment Scotland, in which SCT acts in practice as a delivery agency for complementary projects, allows the Trust to assist in the delivery of HES objectives. We anticipate continuing collaboration in the years to come.

## REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF THE SCOTTISH CIVIC TRUST

### *Opinion*

We have audited the financial statements of The Scottish Civic Trust (the 'charity') for the year ended 31st March 2020 which comprise the Statement of Financial Activities, the Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31st March 2020 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

### *Basis for opinion*

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Conclusions relating to going concern*

We have nothing to report in respect of the following matters in relation to which the ISAs

(UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### *Other information*

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### *Matters on which we are required to report by exception*

We have nothing to report in respect of the following matters where the Charities Accounts (Scotland) Regulations 2006 requires

us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- proper accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### *Responsibilities of trustees*

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

### *Our responsibilities for the audit of the financial statements*

We have been appointed as auditors under Section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error

and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

### *Use of our report*

This report is made solely to the charity's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Bannerman Johnstone Maclay  
Chartered Accountants  
and Statutory Auditor  
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006  
213 St Vincent Street  
Glasgow G2 5QY

Date: 3rd September 2020

The financial statements were approved by the Board of Trustees on 3rd September 2020 and were signed on its behalf by:

C McLean (Chair) - Trustee

P M Smail - Trustee



## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	831	15,275	16,106	8,365
<b>Charitable activities</b>	4				
General		27,882	312,888	340,770	318,883
Investment income	3	<u>2,106</u>	-	<u>2,106</u>	<u>1,991</u>
<b>Total</b>		<u>30,819</u>	<u>328,163</u>	<u>358,982</u>	<u>329,239</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
General		46,138	308,788	354,926	288,145
Net gains/(losses) on investments		<u>(8,330)</u>	-	<u>(8,330)</u>	<u>43</u>
<b>NET INCOME/(EXPENDITURE)</b>		<u>(23,649)</u>	<u>19,375</u>	<u>(4,274)</u>	<u>41,137</u>
<b>Transfers between funds</b>	12	<u>3,750</u>	<u>(3,750)</u>	-	-
<b>Net movement in funds</b>		<u>(19,899)</u>	<u>15,625</u>	<u>(4,274)</u>	<u>41,137</u>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<u>129,517</u>	<u>163,387</u>	<u>292,904</u>	<u>251,767</u>
		<u>109,618</u>	<u>179,012</u>	<u>288,630</u>	<u>292,904</u>

## BALANCE SHEET AT 31ST MARCH 2020

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	51,330	101,250	152,580	159,793
Investments	9	<u>36,752</u>	-	<u>36,752</u>	<u>45,082</u>
		88,082	101,250	189,332	204,875
<b>CURRENT ASSETS</b>					
Debtors	10	3,605	50,378	53,983	45,870
Cash at bank		<u>21,999</u>	<u>32,990</u>	<u>54,989</u>	<u>81,668</u>
		25,604	83,368	108,972	127,538
<b>CREDITORS</b>					
Amounts falling due within one year	11	<u>(4,068)</u>	<u>(5,606)</u>	<u>(9,674)</u>	<u>(39,509)</u>
<b>NET CURRENT ASSETS</b>		<u>21,536</u>	<u>77,762</u>	<u>99,298</u>	<u>88,029</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>109,618</u>	<u>179,012</u>	<u>288,630</u>	<u>292,904</u>
<b>NET ASSETS</b>		<u>109,618</u>	<u>179,012</u>	<u>288,630</u>	<u>292,904</u>
<b>FUNDS</b>	12				
Unrestricted funds				109,618	129,517
Restricted funds				<u>179,012</u>	<u>163,387</u>
<b>TOTAL FUNDS</b>				<u>288,630</u>	<u>292,904</u>

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2020

### 1. ACCOUNTING POLICIES

#### *Basis of preparing the financial statements*

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities and Trustee Investment (Scotland) Act 2005. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

#### *Financial reporting standard 102*

- reduced disclosure exemptions

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

#### *Income*

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### *Expenditure*

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to

activities on a basis consistent with the use of resources.

#### *Tangible fixed assets*

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Heritable property - 2% on cost  
Fixtures and fittings - 25% on reducing balance and 10% on reducing balance

#### *Taxation*

The charity is exempt from tax on its charitable activities.

#### *Fund accounting*

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### *Funds*

The Property Fund contains the remaining unamortised balance of a grant of £187,500 received from The National Heritage Memorial Fund. The grant from the Memorial Fund was used to fund the purchase of the property at Miller Street.

### 2. DONATIONS AND LEGACIES

	2020 £	2019 £
Donations	<u>16,106</u>	<u>8,365</u>

### 3. INVESTMENT INCOME

	2020 £	2019 £
Other fixed asset investments	<u>2,106</u>	<u>1,991</u>

#### 4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2020 £	2019 £
Grants	General	310,733	279,256
Rental income	General	26,483	22,960
Other income	General	<u>3,554</u>	<u>16,667</u>
		<u>340,770</u>	<u>318,883</u>

Grants received, included in the above, are as follows:

	2020 £	2019 £
Historic Scotland	155,117	135,682
Scottish Government	74,209	35,000
Heritage Lottery Fund	27,408	23,388
Andrew Lloyd Webber Foundation	-	48,386
Royal Incorporation of Architects Scotland	5,000	1,000
William Grant Fund	20,000	20,000
European Commission	-	6,000
Council of Europe	11,499	9,800
GCHT Grant	5,000	-
BEFS Grant	1,500	-
Architectural Heritage Fund	<u>11,000</u>	-
	<u>310,733</u>	<u>279,256</u>

#### 5. SUPPORT COSTS

	Governance costs £
General	<u>15,636</u>

Support costs, included in the above, are as follows:

	2020 General £	2019 Total activities £
Auditors' remuneration	2,220	2,220
Subscriptions and memberships	1,917	3,571
Professional fees	<u>11,499</u>	<u>11,424</u>
	<u>15,636</u>	<u>17,215</u>

#### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2020 nor for the year ended 31st March 2019.

*Trustees' expenses*

During the year £1,158 (2019: £1,147) travel expenses were reimbursed to trustees.

#### 7. GOING CONCERN

Internal budgets prepared for 2020/21 suggest that income generated may decrease marginally by £4k with expenditure also decreasing by £12k.

At the date of approving these accounts, and on the information available to them, the Trustees believe annual revenue funding will continue to be forthcoming in the amounts required. Therefore they believe it is appropriate to prepare the accounts on the going concern basis.

#### 8. TANGIBLE FIXED ASSETS

	Heritable property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1st April 2019 and 31st March 2020	<u>255,853</u>	<u>54,123</u>	<u>309,976</u>
<b>DEPRECIATION</b>			
At 1st April 2019	110,732	39,451	150,183
Charge for year	<u>5,117</u>	<u>2,096</u>	<u>7,213</u>
At 31st March 2019	<u>115,849</u>	<u>41,547</u>	<u>157,396</u>
<b>NET BOOK VALUE</b>			
At 31st March 2020	<u>140,004</u>	<u>12,576</u>	<u>152,580</u>
At 31st March 2019	<u>145,121</u>	<u>14,672</u>	<u>159,793</u>

Depreciation, net of the amortisation of the grant of £3,750 per annum, amounted to £3,930. National Heritage Memorial Fund hold a standard security over the heritable property.

#### 9. FIXED ASSET INVESTMENTS

	Listed investments £
<b>MARKET VALUE</b>	
At 1st April 2019	45,082
Revaluations	(8,330)
At 31st March 2020	<u>36,752</u>
<b>NET BOOK VALUE</b>	
At 31st March 2020	<u>36,752</u>
At 31st March 2019	<u>45,082</u>

There were no investment assets outside the UK.

#### 10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Prepayments and accrued income	<u>53,983</u>	<u>45,870</u>

#### 11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other creditors	<u>9,674</u>	<u>39,509</u>

#### 12. MOVEMENT IN FUNDS

Available in the full version of the accounts downloadable from [www.scottishcivictrust.org.uk](http://www.scottishcivictrust.org.uk)

#### 13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2020.

#### 14. CONTINGENT LIABILITY

The balance in the Property Fund relates to a grant of £187,500 received from The National Heritage Memorial Fund which was used to fund the purchase of the property at Miller Street. Under the terms of the award, the grant becomes repayable should the Trust breach the conditions attached.



# Get in touch with the Scottish Civic Trust

The Tobacco Merchant's House  
42 Miller Street  
Glasgow G1 1DT  
0141 221 1466  
[sct@scottishcivictrust.org.uk](mailto:sct@scottishcivictrust.org.uk)  
[www.scottishcivictrust.org.uk](http://www.scottishcivictrust.org.uk)



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Riaghaltas na h-Alba  
[gov.scot](http://gov.scot)

COUNCIL OF EUROPE



CONSEIL DE L'EUROPE

The Scottish Civic Trust is a charity registered in Scotland. No. SC012569.

# The Scottish Civic Trust WORK STREAMS

## Celebrate

- **Doors Open Days:** celebrate our shared built and cultural heritage by enabling access to places, spaces, and activities not usually open to the public
- **My Place Awards:** recognise the impact of regeneration projects on local communities
- **My Place Photography Awards:** celebrate the involvement of young people in the built environment
- **Run annual celebration and networking events** for local groups engaging with heritage
- **Maintain the Tobacco Merchant's House** as an example of sustainable best practice

## Take Action

- **Mentor groups** looking to expand their capacity or try something new
- Create a **best practice website** for information sharing, aimed at local groups
- Encourage the engagement of **young people** in the civic environment
- Support minority groups to become **better represented** in heritage
- Organise conferences and events that stimulate public debate on topical issues

## Advocate

- **Advocate** for local members' issues at a policy level
- **Comment** on nationally-significant planning issues
- Promote a **more inclusive** view of Scotland's heritage
- **Publicise and comment** on important issues affecting civic spaces
- Advocate for Scotland's **civic amenity groups** in Europe and internationally
- Annual **national campaign** on civic issues





# PLANNING

Our Technical Committee analyses and comments on planning and Listed Building submissions on a weekly basis, and meets quarterly to discuss strategic issues.



We commented on  
**33** planning applications this year.



- 13** gave further recommendations
- 12** were objections
- 5** indicated no comment
- 3** requested more information
- 4** were category A-listed
- 15** were category B-listed
- 8** were category C-listed

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# MAKE YOUR MARK



**MAKE YOUR MARK**  
— IN VOLUNTEERING —

**The Make Your Mark campaign aims to increase the number and diversity of heritage volunteers in Scotland.**

The campaign is supported by a working group of major stakeholders in the heritage and voluntary sectors. We support the campaign by contributing to working group meetings and hosting and managing the Make Your Mark Communications Officer.

If your heritage organisation works or would like to work with volunteers, sign up to our campaign newsletter to join us in making heritage volunteering for everyone in Scotland: [bit.ly/MakeYourMarkeNewsletter](https://bit.ly/MakeYourMarkeNewsletter)

**The campaign is supported by:** Archaeology Scotland, Dig It!, Doors Open Days, Heritage Trust Network, Historic Environment Scotland, Museums Galleries Scotland, National Museum Scotland, National Trust for Scotland, Scottish Civic Trust, and Volunteer Scotland.





# My Place AWARDS

**Promotes the transformative effect of community regeneration projects.** Final judging of the winner for 2020 was delayed due to the Covid-19 pandemic.



In 2020 we piloted a **new public nomination process**.

Members of the public filled out a short online form to tell us about a community project that made a difference in their area.



We received **12 public nominations**. We contacted the nominated projects about making a submission to the Awards, and **4 publicly nominated** projects made a submission.



There were **18 total submissions** accepted & **6 projects** were shortlisted by the judges.



*Winning the My Place Awards helped us develop a national profile and gave us a sense of pride, inspiring us to keep blazing a trail for community empowerment projects.*

My Place Awards 2019 winner, Bellsbank, East Ayrshire.

The **6 shortlisted projects** range from a renovated Galloway cottage that hosts youth groups, writing workshops and a ukulele club, to a community museum in a converted Cold War-era bunker.



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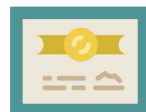
# My Place PHOTOGRAPHY

**A Scotland-wide heritage photographic project** for school-age young people (4-18). The competition encourages young people to explore the buildings, architecture and archaeology in the places they live, and experiment with using photography as a means of investigation and creative expression.

The theme for the 2020 competition was **water**, in celebration of Scotland's Year of Coasts and Waters.



**635 entries in 3 categories:** Primary, Secondary, & Young Persons' Choice.



Winners of the 2020 competition were announced with **videos from VIPS:** the CEO of Historic Environment Scotland, Chair of Scottish Civic Trust, and Cabinet Secretary for Economy, Fair Work and Culture.

The 2020 competition's awards ceremony, hosted online due to lockdown, reached **28,403 people**.



**500+ people** have explored the 2020 competition gallery at [bit.ly/MPPC2020gallery](https://bit.ly/MPPC2020gallery)

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**JESSOPS**  
image is everything

SUPPORTING  
**2020  
COASTS  
& WATERS**



**We support groups in the far north and south of Scotland, as well as island communities to develop their plans for heritage.**

We are working to establish links in areas of deep-rooted deprivation and where levels of multiple deprivation are increasing.



Groups in remote locations in the far north and south, and island communities make up **40%** of mentored groups.



Groups receive an average of **12 days** mentoring.

**Two thirds** said they may not have enough volunteers in future and have requested support to develop skills in volunteer recruitment.

**At least 30%** of the groups targeted in year one and **40%** in years two and three will be located within the top 15% of the Scottish Index of Multiple Deprivation.

**Over 80%** would like to improve their digital skills and want to receive training in the use of social media and/or building websites.



**Successes:** Generating strategic added value by increasing the visibility and use of existing tools and resources.



**Successes:** Increased levels of confidence in groups resulting in positive moves to progress projects.

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# DIVERSE HERITAGE

Our Diverse Heritage project encourages engagement with individuals from underrepresented backgrounds, such as young BAME, LGBTQIA+, and disabled people.



In 2019-20 the Diverse Heritage project co-designed, co-delivered, and supported **20 events, workshops, and activities.**



We organised **9 workshops.**



We worked with **21 partner organisations.**



We ran a **symposium**, *Our Past, Our Future: Young People & Heritage.*

We organised **6 tours** of buildings and neighbourhoods.



Over **120 people** took part (85+ excluding the symposium).



We ran **4 workshops** for BAME young people aged under 16.



Participants ranged in age from **13 to 84 years old.**

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*"At Diverse Heritage workshops I met new people and could be a whole person."*



# DOORS OPEN DAYS 2019



**Doors Open Days is Scotland's largest festival of architecture and culture.** Every September you can explore our shared built and cultural heritage by accessing places, spaces and activities across Scotland for free. The event is delivered in collaboration with area coordinators from local authorities and amenity groups, supported by numerous volunteers.

**1,103** events  
and venues



**93,100+**  
visitors  
**254,750+**  
visits



**64%** visited regions  
that were not their  
home region



**£1.5m** visitor  
expenditure

**1,000+** new  
e-bulletin  
subscribers



**213,000+**  
unique  
website  
users



**1,000+** new followers  
on Doors Open Days  
social media



**6,650+** volunteers  
**32,250+** volunteer hours

**372,000+** people reached  
on social media,  
a **20% increase**  
compared with 2018.



*"Wonderful! I feel like a guest in my own city - the passion and hospitality at hosting venues is outstanding. Thank you!"*

*"We have been travelling around Scotland in September to attend Doors Open Days for the past 20 years. It is just as exciting now as it was 20 years ago!"*

**In 2019 we celebrated 30 years of Doors Open Days, which first took place in Glasgow and Ayr in 1990.** In its 30 years, Doors Open Days has grown into a national celebration of culture, architecture and heritage, and in 2019 all 32 regions of Scotland took part. In 2019 we pushed ourselves to make Doors Open Days more accessible than ever before by:

- Delivering **place-based engagement workshops** with school pupils on the Isles of Luing, Lewis, Bute, and Benbecula.
- **Providing grants** from £60-£200 to complete small-scale works that increased venue access, such as installing disabled toilets or signage.
- Offering **multi-lingual and British Sign Language tours** of select Glasgow Doors Open Days venues.
- Launching Doors Open Days 2019 with **a weekend-long floral takeover** of Govanhill Baths, which attracted a younger and more diverse audience.
- Creating a Digital Doors Open Days map with **40+ virtual tours and 360-degree photos** of sites across Scotland.
- Inviting **5 young people** to take over our Instagram and share their Doors Open Days experiences.
- **Mapped the connections** between Scotland and 27 European countries, celebrating our shared culture and heritage.

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Scottish Rural  
Development  
Programme



The European Agricultural Fund  
for Rural Development: Europe  
investing in rural areas



### **With thanks to our supporters, funders, and partners:**

Historic Environment Scotland, LEADER (Scottish Government, Scottish Rural Development Programme, Leader, European Agricultural Fund), National Lottery Heritage Fund & Year of Young People, Architectural Heritage Fund, British Deaf Association, Built Environment Forum Scotland, Civic Soup, European Heritage Days, Floraboration, Glasgow City Council, Glasgow City Heritage Trust, Hostelling Scotland, Royal Incorporation of Architects in Scotland, Royal Institute of Chartered Surveyors, Sculpture Placement Group, Scottish Refugee Council, The Skinny, Under One Roof, University of Glasgow, University of St Andrews, & William Grant Foundation.